

THE UNIVERSITY OF HONG KONG
HALL EDUCATION DEVELOPMENT OFFICE
MANAGEMENT COMMITTEE
(“THE COMMITTEE”)

MINUTES of 3RD MEETING

Date: 5 April 2011 (Tuesday)
Time: 10:10 p.m.
Venue: UG306, Simon K. Y. Lee Hall

Present: Dr. Robert Chung (Chairman of the Committee and Budget Holder of the HED Project)
Dr. K. C. Cheung
Mr. Neith Hu
Mr. Steve Lee
Mr. Patrick Tang
Mr. Theo Chan
Miss Mimi Lee
Mr. Samuel Shek
Mr. Andy Yip
Mr. Dazza Hui

Secretary: Mr. Anders Wong (The HEDO Manager)

Apology: Dr. Lee Pui Tak
Mr. Kuk Chun Man

1. Minutes of Last Two Meetings

- a. The Committee **RECEIVED** and **ADOPTED** the minutes of the last two meetings held on 3 March 2011 and 28 March 2011.

2. Matters Arising from Last Meeting

- a. The Committee **NOTED** that:
- The HEDO Manager will officially assume duty on 6 April 2011.
 - The progresses of the Student Projects Sub-committee are as follows:
 - Dr. K. C. Cheung was elected as the Chairman of the Sub-committee;

- The following four functions of the Sub-committee were proposed:
 - Serving as a platform for students to gather;
 - Funding student projects;
 - Launching and publicizing student projects;
 - Organizing mentorship programs.

- The progresses of the Intellectual Development Sub-committee are as follows:
 - Prof. Ben Young was elected as the Chairman of the Sub-committee;
 - Open recruitment of more Sub-committee members will be made after the forums;
 - A survey on suggestions for hall education courses will be conducted after the forums;
 - Large-scale social services events and oversea study tours were proposed to be the two main themes of hall education courses

b. The final dates of the four forums as follow:

- 9:30 p.m. on 8 April 2011 at Ho Tim Hall, Jockey Club Student Village I
- 9:30 p.m. on 12 April 2011 at Assembly Hall, Sassoon Road
- 9:30 p.m. on 14 April 2011 at Lee King Fun Hall, G/F Morrison Hall, Jockey Club Student Village II
- 5:00 p.m. on 15 April 2011 at K. K. Leung Concourse, Main Campus

3. The HED Project Open Forums

a. The Committee **NOTED** that

- Each forum will be divided into four sections:
 - Background of the HED Project
 - Student Projects
 - Intellectual Development in Halls
 - General Q&A

b. Miss Mimi Lee and Mr. Samuel Shek will take turn to be the moderator of the forums;

c. Prof. Ben Young and Dr. Robert Chung will take turn to introduce the background of the HED Project;

- d. Dr. K. C. Cheung and Mr. Andy Yip will take turn to introduce the student projects;
- e. Prof. Ben Young and Mr. Theo Chan will take turn to introduce intellectual development in halls;
- f. Documents about the background of the HED Project will be distributed to the participants.

Confirmed by,

Dr. Robert Chung
Chairman

19 April 2011